

Virginia Career Works – Hampton Center 600 Butler Farm Road – Room 1015 Hampton, VA 23666-1513757-766-4900 Fax: 757-766-4929

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1 CLOSED 12:00 pm
4	5 OFFICE CLOSED	6 GED/Adult Ed Info Session <u>9:30 am - 12:30 pm</u> York-Poquoson Dept of Social Services <u>1:00pm-4:00pm</u> Virtual Marketing Your Resume <u>2:00pm- 3:30pm</u>	7 <u>Virtual Using Social Media for Job</u> <u>Search 9:30am-11:00am</u> DARS 10:00am Group Certification Session 10:00am	8 CLOSED 12:00 pm
11 OFFICE CLOSED 	12 VIRTUAL Super Tuesday Hiring Event <u>10:00 am - 12:00 pm</u> <u>Virtual Job Search Strategies</u> <u>2:00pm-3:30pm</u>	13 GED/Adult Ed Info Session 9:30 am - 12:30 pm DARS Information Session 11:00am Virtual Interview Techniques <u>10:30am-12:00pm</u>	14DARS 10:00amNewport News Dept Human Services 10:00am- 12:00pmGroup Certification Session 1:00pm	15 CLOSED 12:00pm
18 In Person Resume & interview Skills Workshop 9:00am	19 Hampton Dept of Social Services 1:30pm-3:30pm Using Social Media for Job Search <u>1:30pm - 3:00pm</u>	20 GED/Adult Ed Info Session 9:30 am - 12:30 pm York-Poquoson Dept of Social Services 1:00pm-4:00pm	21 Virtual Marketing Your Resume <u>9:00am-10:30am</u> Group Certification Session 10:00am DARS 10:00am	22 CLOSED 12:00pm
25	26 Virtual Interview Techniques <u>1:00pm-2:30pm</u>	27 OFFICE CLOSES @ 12:00pm	28 OFFICE CLOSED	29 <b>OFFICE CLOSED</b>



## WWW.THEWORKFORCECOUNCIL.ORG

Funded 100% through a WIOA Title I grant provided by the U.S. Department of Labor. The program does not receive financial support from non-governmental sources. It is an equal opportunity program and auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711



HAMPTON ROADS REGION

A proud partner of the **americanjobcenter**\*network

LATE OPENING AND CLOSURES \*\*OFFICE CLOSES 12PM NOON ON FRIDAYS\*\* NOVEMBER 5 – ELECTION DAY, CENTER CLOSED NOVEMBER 11 - VETERANS DAY, CENTER CLOSED NOVEMBER 27 – CENTER CLOSES AT 12PM NOVEMBER 28/29 - THANKSGIVING, CENTER CLOSED

# **VIRGINIA CAREER WORKS - HAMPTON CENTER**

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES

You can complete our orientation online! Orientation is available online from any internet-based computer at: https://www.theworkforcecouncil.org/virginia-career-works-hampton-roads/

### INTAKE IS DONE MONDAY, TUESDAY, WEDNESDAY, AND THURSDAY ONLY FROM 8:30AM - 4:00 PM

For job search and computer use the Resource Room is open Monday - Thursday. from 8:30am - 4:00 pm Fridays 8:30am - 12:00pm You must register with the Virginia Workforce Connection site at: <u>www.vawc.virginia.gov</u> Please bring your valid state/government photo ID and Social Security card.

Group Certification - (To attend, clients must complete all prior steps discussed in Orientation and Intake.) Group Certification is only hosted on Thursday of EVERY OTHER WEEK. Group Certification starts at 10:00 a.m. and sign up begins at 9:00 a.m. Starts at 1:00pm- and sign up begins at 12:00pm Attendance is required for individuals interested in WIOA funding for training. Children are not permitted in Group Certification or in person Workshops.

# **Employment Workshop Descriptions**

### **On-Line WIOA Orientations 101:**

Topics include overview of the Virginia Career Works Hampton Center, step–by-step procedures of the Career Resource Center; registration criteria; general program considerations; customer responsibilities; training providers; self-assessments and the process for applying for WIOA services.

# DARS (Department of Aging and Rehabilitation

Provides information of employment services for person with disabilities which include accommodation, work, assessments, and referrals.



HAMPTON ROADS REGION

# Virginia Department of Social Services 208:

Come and find out information on a broad range of services and programs that empower residents to maintain safe, healthy, and independent lives as well as assistance through difficulties and emergency situations. These include, but are not limited to:

#### Financial Assistance/Benefit Programs -

Information for Supplemental Nutrition Assistance (SNAP), Medicaid, Temporary Assistance to Needy Families (TANF), Energy Assistance and Emergency Assistance.

Family, Children and Adult Services – Child Welfare Services, Childcare Assistance, Child Protective Services, Foster Care, Adoption, Services for Senior and Disabled Adults, and Adult Protective Services.

<u>Prevention Services</u> - Home Visiting Programs, Youth Services, Parenting Programs, Employment Services, Virginia Initiative for Education and Work (VIEW), SNAP Employment and Training (SNAPET).

### Services for the Homeless -

Housing assistance, case management services, employment assistance, personal hygiene facilities and referrals to available assistance in the Community

and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711

## In Person GED/ Adult Ed Info Session 208:

Come in and find out how simple it is to finish your high school credentials as well as, information is provided on (ESL) English as a Second Language for student and families. Find the paths to a GED or a NEDP(National External Diploma Program. Come start the process and take the first step ttowards graduation. Adult education provides educational opportunities and services to equip adults with the knowledge and skills necessary to participate effectively as citizens, workers, parents, and family and community members

## In Person Writing a Winning Resume & Interview 115:

This workshop presents tools to use in preparing an excellent resume. Look at what employers want in a resume and the do's and don'ts in preparing a resume. Handouts and valuable information are provided.

#### MUST BE 18 YEARS OF AGE TO ATTEND ANY WORKSHOPS AND ORIENTATIONS

Children are not permitted in Workshops, or WIOA Orientation

A proud partner of the americanjobcenter network

WWW.THEWORKFORCECOUNCIL.ORG

receive financial support from non-governmental sources. It is an equal opportunity program and auxiliary aids

Funded 100% through a WIOA Title I grant provided by the U.S. Department of Labor. The program does not



# **EMPLOYMENT WORKSHOP DESCRIPTIONS**

Marketing Your Resume – November 6, 2024, 2:00-3:30pm These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume. Bring a paper copy of your current resume to critique. <u>https://us02web.zoom.us/meeting/register/tZcrf-ivpjkvHNPSIt3oOEAjhHfCAkxteWKe</u>

Using social media for Job Search – November 7, 2024, 9:30-11:00am Learn the importance of using social media to build your profile, network, and follow companies using LinkedIn, Facebook, and Twitter

https://us02web.zoom.us/meeting/register/tZUrcemsrTwuHtY-i6KgVcfL9edCxsElS8ee

Job Search Strategies – November 12, 2024, 2:00-3:30pmLearn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage. <u>https://us02web.zoom.us/meeting/register/tZlkdOGqrjMpGdlWlgH1taVG3zDoqUxkloYV</u>

Interview Techniques – November 13, 2024, 10:30-12:00pm Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the "best" first impression. Interview follow-up and salary negotiation are also discussed.

https://us02web.zoom.us/meeting/register/tZUtdeuppj0qHdbtCU\_fMQemptL6OKrqSRnZ

Using Social Media for Job Search – November 19, 2024, 1:30-3:00pmLearn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage. https://us02web.zoom.us/meeting/register/tZlvcOiupz4vGdRS\_y1vygNC7Fy3n8MWq6iR

Marketing Your Resume – November 21, 2024, 9:00-10:30am These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume. Bring a paper copy of your current resume to critique. https://us02web.zoom.us/meeting/register/tZwkceispzksHdbCDjUnQc8caRP9nEkmnP6p

Interview Techniques – November 26, 2024, 1:00-2:30pm Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the "best" first impression. Interview follow-up and salary negotiation are also discussed.

### WWW.THEWORKFORCECOUNCIL.ORG

Funded 100% through a WIOA Title I grant provided by the U.S. Department of Labor. The program does not receive financial support from non-governmental sources. It is an equal opportunity program and auviliance and services are available upon request to individuals with disabilities. TDD: VA Relay A proud partner of the americanjobcenter network